

## Prezi Beginner Overview

**Imprez.ie**



Make an Impression with Prezi

### **Prezi Beginner**

This course is aimed at people who are new to Prezi. Available as ½ day and Full day options. Both course gives attendees their first taste of how to start preparing, developing and presenting using Prezi as a tool over slides.

By the end of the course, attendees will know the basics of how to create a prezi form scratch and how navigate their way around the canvas.

**Prerequisites: N/A**

### **The key topics you will cover during the ½ day course:**

#### Getting started:

- What makes a good prezi
- Planning your presentation
- Best practices

#### Editing tools:

- Understanding the on-line editor
- Using the Prezi desktop

#### Getting familiar with Prezi

- Creating an account
- Creating Prezi's
- Understanding the interface
- Navigating the interface

The full day course includes the above topics **plus:**

#### Creating your first Prezi

- Using the theme wizard
- Understanding 3D backgrounds
- Importing from PowerPoint

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#### Adding basic content:

- Creating text
- Creating frames
- Drawing shapes
- Adding diagrams
- Adding web links

#### Arranging and zooming

- Rotating and aligning elements
- Layering elements
- Grouping elements

#### Presenting from the desktop

**Course length:** ½ day or 1 day

**Location of venue:** Onsite / off-site